

RESUME

JOB INTERVIEW

JOB INTERVIEW



- In order to prepare for a job interview, you must write your resume and prepare orally to present yourself.

RESUME



- You will include in the resume :
  - school career
  - diplomas received and prepared
  - your experience (internships)
  - hobbies
  - computer skills
  - written and spoken languages

JOB INTERVIEW



- You prepare your presentation by including :
  - your educational background
  - why you are applying to this company
  - why you think you have the skills for the job

JOB OPPORTUNITIES



- Look for a job offer that matches your training in English language and prepare your oral presentation to respond to that offer.
- Example of websites :
  - https://www.indeed.com/
  - https://www.linkedin.com/

DOCUMENTS TO BE RETURNED

- Your resume
- The job offer you are preparing to respond to. The link and the PDF of the offer.



DOCUMENTS TO BE RETURNED

- PDF of the offer
- On MBN
- Cahier de texte
- « Travail à faire »
- Job offer in English in PDF



DOCUMENTS TO BE RETURNED

- On MBN
- Cahier de texte
- « Travail à faire »
- RESUME (CV) in English in PDF



JOB INTERVIEW

- Can you introduce yourself ? Name, age, diplomas
- Tell me about your interests ?
- Did you complete any internship ? Did you have responsibilities ?
- What do you know about our company ? Why did you apply for this job offer ?
- What do you expect for your future skills ? Experience ? Job ?

GRADING SCALE



WRITING		ORAL			
JOB OFFER	RESUME	PRESENTATION	JOB INTERVIEW	LANGUAGE	TOTAL
3	3	5	5	4	20